

Research Assistant Volunteer

The Kimel Family Centre for Brain Health and Wellness is the world's first research-based community centre dedicated to reducing dementia risk and examining the benefits of personalized brain health programming for people aged 50+.

As the Research Assistant Volunteer, you will support the operations of the Research Team housed within the Kimel Family Centre for Brain Health & Wellness (“Kimel Family Centre”).

Learning Objectives:

- Enrich the research participation experience at Baycrest's Kimel Family Centre
- Gain hands-on research skills in the area of brain health, aging and dementia prevention.
- Understand the importance of and implement standards of practices pertaining to privacy and confidentiality in the context of research

Responsibilities:

- Complete Tri-Council Policy Statement on Ethical Conduct for Research Involving Humans training modules (TCPS2 CORE).
- Support and assist the Senior Research Coordinator in conducting clinical assessments and administering online cognitive tests (for those with formal medical/nursing training only).
- Screen and recruit interested prospective members for study eligibility.
- Record participant feedback on the research study.
- Assist with other research duties as needed or required.

Skills:

- Experience with, and comfortable using computers and tablets.
- Experience with, and comfortable speaking on the phone with research participants.
- Experience using Google Sheets and completing online surveys with ease.
- Attention to detail, organization and dependability.
- Excellent communication skills.
- Ability to work independently and as part of a team.
- Ability to provide great client support, displaying friendliness and professionalism
- Previous clinical/applied research experience is an asset, but not required.

Schedule:

- All research assessments could take place between Monday to Friday, from 8:30 a.m. to 6 p.m.
- Research volunteer shifts will be scheduled for a minimum of three hours (depending on availability) during the morning, afternoon and/or evening.
- This volunteer position is required to be in-person.